



# UPPINGHAM NEIGHBOURHOOD FORUM



## Notes of 2019 Annual General Meeting of the Executive Committee of the Uppingham Neighbourhood Forum held on Thursday August 29<sup>th</sup> 2019 in The Falcon Hotel, Uppingham

### In Attendance

David Ainslie (Limes Firs & Spurs Residents Association); Mark Shaw (Beeches Residents Association); Margaret Simpson (Rotary); Ron Simpson (E J Toon Trust); Sue Streeter (WI); Tony Streeter (Uppingham in Bloom); Janet Thompson (Leicester Road Residents & Brownies).

### 1. Chair's Opening Remarks

Janet Thompson welcomed everyone to the meeting and noted the comprehensive agenda and apologies for absence.

### 2. Apologies for Absence

David Greengrass (Methodist Church, Christine Edwards (Limes, Firs & Spurs).

### 3. Declarations of Interest

Executive members various interests and memberships of community organisations and local businesses were noted.

### 4. Minutes of the 2018 AGM Executive

Received and noted

### 5. Matters Arising

None

### 6. 2019 Annual Report and Accounts and Financial Update

It was agreed that the draft annual report of activity be updated and distributed with the minutes of the meeting. It was resolved that the 2018/19 annual accounts be approved and posted in public at the following full Forum AGM. The current bank balance of £590.80 was noted.

### 7. Membership of the UNF Executive for 2019/20

Sue and Tony Streeter were formally welcomed as new members by the Chair. It was agreed that the public AGM be reminded that all community groups and sports clubs had an entitlement to membership of the Executive Committee.

### 8. UNF Chair/Vice Chair for 2019/20

It was unanimously resolved that the Chair (Janet Thompson) and the Vice Chair (Mark Shaw) be re-elected for the 2019/20 year.

### 9. UNF Nominees to the Board of Uppingham First

These were again agreed as Janet Thompson, Mark Shaw and David Ainslie with David being due for formal re-nomination as a director of UF as he was at the end of his three year term of office.

### 10. To confirm UNF nominees to the Uppingham Neighbourhood Plan Committee

These were agreed as Janet Thompson and Tony Streeter. Substitutes to be nominated by the Coordinator as required.

### 11. To confirm arrangements for the 2019 UNF AGM on August 29<sup>th</sup> 2019

It was agreed that the agenda be as tabled, with the meeting to end no later than 9pm.

### 12. Updating Reports and Appointments

- a) Uppingham Homes CLT – Paper prepared for public AGM and RS to update public meeting
- b) Locality, CTA, Housing and NVCO Events attended – Documented in Annual Report of Activity
- c) RCC/UNF In Bloom License – Now signed and returned to RCC

- d) Uppingham Vanguard Board - Minutes are circulated after meetings and posted online at [www.uppinghamonline.co.uk](http://www.uppinghamonline.co.uk)
- e) The Uppingham Hopper – Going well. Updated stats to be circulated at public AGM and DA to update meeting
- f) UppWatch – Making steady progress. Note that because of data regulation no personal data is stored
- g) Uppingham Community Emergency Plan 2019 – Annual update of content approved for publication with a further three defibrillators to be deployed in late 2019 following a delay requested by RCC
- h) Uppingham Neighbourhood Watch Coordinators – Date for next meeting to be set in consultation with the police
- i) UppWatch /UNF Dementia Champion – Margaret Demaine has organised series of presentations for public AGM
- j) Joint RCC/UF/UNF Safer Driving Event on September 25<sup>th</sup> 2018 – It was agreed that details be circulated by the Coordinator
- k) Defibrillator Press Release by Community Heartbeat Trust - Noted and CHT concerns about duplication and public expenditure shared by Executive members
- l) UNF Nominations for the 2019 East Midlands Womens Awards – Unanimously resolved that the Forum nominate Lucy Lewin and Margaret Demaine.

### 13. Data Management and Safeguarding Policies

Draft updated policies agreed (only minor time based amendments required).

### 14. Forum Coordinator for 2019/20

It was unanimously resolved that Ron Simpson BEM be reappointed for 2019/20

### 15. Further Development of the Forum as the Voice of Civil Society in Uppingham

A draft CIO prospectus has been prepared to move the Forum toward a new corporate structure of charitable status. However, implementation has been delayed until the new regulations around Section 19 community transport permits are clear.

### 16. Any Other Business

DA requested that details of the Uppingham Twinning Association Race Night be posted on the UF website and notified in public meeting. Also in these minutes as follows.....

**September 21<sup>st</sup> 2019 - Race Night - Seaton Village Hall** - Doors open at 7pm for a 7.30pm start, £10 per head and payable on the night, to include supper. Please let David Ainslie or the UNF Coordinator know (ASAP) all names together with food choices. A maximum of eight people can fit on a table. The food options are: fish and chips, sausage and chips, pie and chips, a vegetarian option, a gluten-free option.

### 17. Date of Next Meeting

To be agreed in line with the next public meeting of the Forum.

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**Uppingham Neighbourhood Forum - The Voice of Civil Society in Uppingham and a Founding Partner of UppWatch  
A Member of One East Midlands (OEM) and the National Council for Voluntary Organisations (NCVO)**

7 Hawthorn Drive, Uppingham Rutland LE15 9TA  
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## Annual Report of Activity 2018/19

### Key Events Attended

- Some RCC Council Meetings (Planning related)
- Community Led Housing event – Stamford
- Locality Regional Meeting on Housing
- Community Transport Association Member Briefing Event
- Parliamentary briefing events e.g fibre broadband
- One East Midlands AGM (Forum is a voting member)
- Numerous Lord Lieutenant and High Sheriff Events
- East Midlands Women’s Awards – Leicester City
- Uppingham Portal Presentation – Peterborough
- Bus User Group Meeting

### Events/Activities Organised/Supported

- Defibrillator Network and Training
- Hopper fundraising and operation
- Safer Driving Training
- Somerby Community Active and Rural Enterprise Project (CARE) – Consultancy support
- Rutland First – Resilient Rutland
- WW1 Lunch
- First Choice - Rutland Showground Event
- Vanguard Board
- Affordable Housing Group Project
- Neighbourhood Watch and Neighbourhood Policing
- UppWatch ( 18 visits by one volunteer alone – A number of established relationships)

### Surveys and Consultation Responses

- A6003 – Bypass Survey
- Hopper Survey
- Draft Transport Plan
- Draft Local Plan
- Uppingham Neighbourhood Plan (Mk 2)
- Hospital/ Health Authority consultation
- Polling Station Review (with Rutland Consortium)
- Neighbourhood and Town Centre Plans

### Publications

- Annual Review Booklet
- Household Emergency Card
- Emergency Plan Update
- Police Specials Recruitment Leaflet
- Four Newsletters
- Data Policy Update
- Safeguarding Policy update
- UppWatch Flyer (supported by Rotary)
- Housing Design Toolkit Case Study